

## Gathering Student Learning Outcome Data with a Common Blueprint in Canvas

Three options are commonly used to gather student learning outcomes (SLOs) data in Canvas. This option uses a blueprint created by the program or department faculty and entered into Canvas by the E-Learning Office. These blueprints are assigned to individual faculty as the course begins.

**This is the best method for capturing high-quality, consistent data that is readily comparable across the program.**

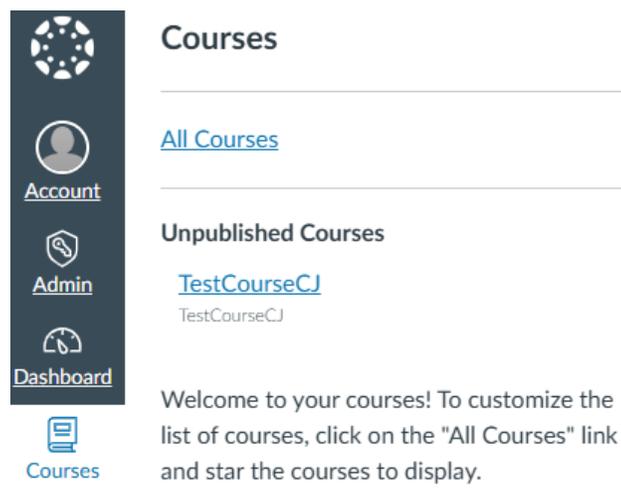
The program coordinator or dean may have decided that every course section will use the same blueprint. If so, this information will be communicated to faculty.

### The Common Blueprint includes:

- A shell with established course SLOs
- Assessments and assignments built into the shell with rubrics reflecting SLO proficiency
- Each SLO is mapped to specific assignments and/or assessments in the shell that the program faculty created or agreed on
- A syllabus will be pre-loaded in the syllabus tab
- SLO proficiency is automatically calculated by Canvas as students complete the assignments

### Using a Common Blueprint:

1. Your program coordinator or dean will request a blueprint to be assigned to you.
2. Once assigned, the blueprint content will appear in your courses section as an unpublished course.



**Before publishing the course, verify that all the components are present and ready for use.**

1. Check that the SLOs are loaded and aligned to assignments by going to the Outcomes tab. Select the arrow (>) to view the outcomes.

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2. Select the alignment tab to verify that each SLO is aligned to at least one assignment, although several may be necessary to cover the expectations of the SLO completely.

**Outcomes**

Manage **Alignments**

3. Verify the current syllabus is loaded in the syllabus tab.

4. Verify that the assignments are loaded as expected.

**Outcome Groups**

> TestCourseCJ

**Assistance resources:**

If anything is missing or incomplete, please contact your Canvas manager (program coordinator, dean, etc.) to ensure you were assigned the correct blueprint shell.

Please note that the order of the tabs in Canvas may not match what is shown in this resource guide. If any of them are absent, they can be added by first going to the Settings tab and then selecting the Navigation tab near the top of that window.

If your program coordinator or dean is unavailable for assistance, please contact the E-Learning or Assessment Office.

**E-Learning Office**  
Email: [online@bccc.edu](mailto:online@bccc.edu)  
Phone: 410-462-8016  
Hours: Monday – Friday,  
8:00 AM to 7:00 PM

**Assessment Office**  
Email: [AssessmentOffice@bccc.edu](mailto:AssessmentOffice@bccc.edu)  
Phone: 410-462-7443  
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